

ENTERTAINMENT SPECIAL EFFECTS LICENSING AUTHORITY (ESELA)
Application Form for a Special Effects Operator Licence

(Please read the Guidelines on Application before filling out this application form. You may provide further details in a blank sheet if the space provided is insufficient.)

1. Details of the Applicant:

Name: _____

Name in Chinese (if any): _____

HKIC No./Passport No. (please attach copy): _____

One Recent Colour Photograph of the Applicant

Correspondence address: _____

Tel. No. : _____
 Mobile No. : _____
 Fax No. : _____
 E-mail : _____

2. Type of Licence (the Authority may impose restrictions to the Applicant's Permitted Scope of Operation as he considers appropriate):

New Application

- Special Effects Operator Class I (Stream A)
- Special Effects Operator Class II (Stream A)
- Special Effects Assistant (Stream A)
- Special Effects Operator (Stream A Short term)
- Special Effects Assistant (Stream A Short term)
- Special Effects Operator (Stream B) (excluding LPG)
- Special Effects Assistant (Stream B)
- Special Effects Operator (Stream B Short term)
- Special Effects Assistant (Stream B Short term)

Scope of Operation will only/will not cover: _____

Variation of Scope of Operation

Licence No.: _____

Scope of Operation Applied for : _____

3. Details of Special Effects Operator licence(s) or equivalent obtained elsewhere:

Type of Licence(s): _____ Expired on: _____

Issuing Authority: _____

Has any of these licence(s) been suspended or revoked:

- No
- Yes, (please give details) _____

4. Qualifications (please attach copy of supporting documents):

5. Relevant Experience (not applicable to SEA or short term licence applicants):

(please attach work records and training log sheets which should be certified by your special effects supervisors)

6. Details of your current Employer/Supervisor (not applicable to SEA or short term licence applicants):

Name of the Employer/Supervisor: _____ Name in Chinese (if any): _____

SEO Licence: _____ Issuing Authority : _____

Correspondence Address: _____ Tel. No. : _____
_____ Mobile No. : _____
_____ Fax No. : _____

(We may contact all your present or previous employers/supervisors or any other relevant persons to verify your experience.)

7. Do you need a Work Permit to work in Hong Kong?

- No
- Yes (please attach a copy of the work permit)
- Yes, but I have not obtained a work permit yet

(Note: your application may still be considered even if you do not have a work permit)

8. For short term licence applicants, please state your intended licence validity period:

(A short term SEO licence shall be valid for 6 months or less as the Authority considers appropriate.)

From: _____ To: _____

9. Declaration of the Applicant:

I declare that:

- (i) if I have any criminal records or criminal charges pending court judgement after submitting an application or during the validity period of my licence, I will undertake to report to the Authority within one week upon having them.
- (ii) I have read the Guidelines and the Statement of Purpose of providing the personal data in this application. All the information and particulars submitted by me in support of this application are, to the best of my knowledge and belief, both true and correct.

Signature of the applicant: _____ **Date:** _____

Entertainment Special Effects Licensing Authority

Guidelines on Application for a Special Effects Operator Licence

Applicants should read the following guidelines before completing the application form:

1. Under section 5 of the Entertainment Special Effects Ordinance Cap. 560, no person shall use or cause or permit to be used any special effects materials without a special effects operator licence.
2. Under section 6 of the Entertainment Special Effects Ordinance, an individual shall not be eligible to be issued with or to hold or continue to hold a special effects operator licence unless –
 - (a) he/she has attained the age of 18 years;
 - (b) he/she is a fit and proper person to be a licensed special effects operator;
 - (c) he/she possesses any prescribed qualifications and experience;
 - (d) he/she has passed any examinations or assessment; and
 - (e) he/she has complied with every other requirement prescribed by the Authority.
3. An applicant for a special effects operator licence shall submit:
 - (a) the application form (Form 7);
 - (b) the authorisation form (Form 8);
 - (c) a copy of the applicant's HK Identity Card or Passport;
 - (d) one recent colour photograph of size 1" x 1½" which should be taken within the last 6 months;
 - (e) a copy of the applicant's work records and training log sheets, the log sheets should be certified by your Special Effects Supervisors (not applicable to Special Effects Assistant licence applications).
 - (f) Reference letters (if any) from the applicant's supervisors to substantiate applicant's experience (not applicable to Special Effects Assistant licence applications).
4. For Short Term Licence applicant, items (b), (e) and (f) are not required but the applicant shall submit:
 - (a) a copy of his/her valid Special Effects Operator licence, pyrotechnic operator licence or equivalent licence issued by another Authority; and
 - (b) documentary evidence to show that in the process of obtaining the licence as stated in 4(a) above, a criminal record check has been conducted; or
 - (c) documentary evidence to prove that he/she has passed a criminal record check or an equivalent security clearance conducted in his/her country of residence within the last six months from the date of this applications.
5. In order to satisfy the Authority that the applicant is a fit and proper person to be a licensed special effects operator, the applicant (except for Short Term licence applications) is required to complete the Authorisation Form (Form 8) to authorise the Commissioner of Police to check the applicant's criminal record and disclose it to the Authority.
6. Under section 4 of the Entertainment Special Effects (General) Regulation, the Authority may classify a special effects operator as a Stream A or Stream B operator according to the type of entertainment programme as follows:

Stream A – Films, commercials, television programmes (excluding any stage or similar production performed before a proximate audience) and other similar productions

Stream B – Literary, dramatic, musical and artistic works and other similar stage productions normally performed before a proximate audience

7. Normally, the permitted scope of operation of a Special Effects Operator (Stream B) will not include the use of liquefied petroleum gas (LPG). Application for the inclusion of LPG may be made after the applicant has obtained the licence for more than six months and attained adequate experience as an operator-in-charge. The Authority may consider shortening the qualifying period if the applicant has acquired substantiated relevant experience.
8. A separate application shall be submitted for applying another special effects operator licence of a different stream.
9. It is advisable for the person holding a special effects operator licence to take out relevant liability insurance policies such as professional liability insurance. Please consult your agents if necessary.
10. The required qualifications and assessment, the special effects materials that may be used, the licence fees and validity period for each type of special effects operator licence are given below:

Special Effects Operator Class I (Stream A) Licence –

- (a) The applicant must be in possession of a Special Effects Operator Class II (Stream A) licence or equivalent; and
 - (i) relevant experience as the holder of this licence or equivalent of not less than 2 years (see Annex I); or
 - (ii) completion of a training course approved by the Authority (see Annex II); or
 - (iii) any other experience relevant to the operation of the licence being applied for to the satisfaction of the Authority.
- (b) The applicant may be required to take a written examination (see Annex III) and attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts I, II and III of the Special Effects Materials List, subject to the scope of operation permitted in the licence and the terms and conditions specified in a Stream A discharge permit.
- (d) Licence fee: \$1,850 Assessment fee: \$1,670 Licence validity period: 24 months

Special Effects Operator Class II (Stream A) Licence –

- (a) The applicant must be in possession of a Special Effects Assistant (Stream A) licence or equivalent; and
 - (i) relevant experience as the holder of this licence or equivalent of not less than 2 years (see Annex I); or
 - (ii) completion of a training course approved by the Authority (see Annex II); or
 - (iii) any other experience relevant to the operation of the licence being applied for to the satisfaction of the Authority.
- (b) The applicant may be required to take a written examination (see Annex III) and attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts II and III of the Special Effects Materials List, subject to the scope of operation permitted in the licence and the terms and conditions specified in a Stream A discharge permit.
- (d) Licence fee: \$1,390 Assessment fee: \$1,670 Licence validity period: 24 months

Special Effects Assistant (Stream A) Licence –

- (a) The applicant has completed a training course approved by the Authority (see Annex II).
- (b) The applicant may be required to take a written examination (see Annex III) and attend an interview.
- (c) May use all or some of the special effects materials included in Parts I, II and III of the

Special Effects Materials List under the supervision of the operator-in-charge named in a Stream A discharge permit.

- (d) Licence fee: \$665 Assessment fee: \$610 Licence validity period: 24 months

Special Effects Operator (Stream B) Licence –

- (a) The applicant must be in possession of a Special Effects Assistant (Stream B) licence or equivalent; and
- (i) relevant experience as the holder of this licence or equivalent of not less than 2 years (see Annex I); or
 - (ii) completion of a training course approved by the Authority (see Annex II); or
 - (iii) any other experience relevant to the operation of the licence being applied for to the satisfaction of the Authority.
- (b) The applicant may be required to take a written examination (see Annex III) and attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts II and III of the Special Effects Materials List, subject to the scope of operation permitted in the licence and the terms and conditions specified in a Stream B discharge permit.
- (d) Licence fee: \$1,670 Assessment fee: \$1,670 Licence validity period: 24 months

Special Effects Assistant (Stream B) Licence –

- (a) The applicant has completed a training course approved by the Authority (see Annex II) .
- (b) The applicant may be required to take a written examination (see Annex III) and attend an interview.
- (c) May use all or some of the special effects materials included in Parts II and III of the Special Effects Materials List under the supervision of the operator-in-charge named in a Stream B discharge permit.
- (d) Licence fee: \$665 Assessment fee: \$610 Licence validity period: 24 months

Special Effects Operator (Stream A Short term) Licence –

- (a) The applicant must be in possession of a licence issued by a competent Authority equivalent to:
- (i) a Special Effects Operator Class I (Stream A) licence; or
 - (ii) a Special Effects Operator Class II (Stream A) licence; or
 - (iii) a Special Effects Operator (Stream A Short-term) licence.
- (b) The applicant may be required to take a written examination (see Annex III), attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts I, II and III of the Special Effects Materials List, subject to the scope of operation permitted in the licence and the terms and conditions specified in a Stream A discharge permit.
- (d) Licence fee: \$1,850 Assessment fee: \$1,670 Licence validity period: 6 months or less

Special Effects Operator (Stream B Short term) Licence –

- (a) The applicant must be in possession of a licence issued by a competent Authority equivalent to:
- (i) a Special Effects Operator (Stream B) licence; or
 - (ii) a Special Effects Operator (Stream B Short-term) licence.
- (b) The applicant may be required to take a written examination (see Annex III), attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts II and III of the Special Effects Materials List, subject to the scope of operation permitted in the licence and the terms and conditions specified in a Stream B discharge permit.
- (d) Licence fee: \$1,850 Assessment fee: \$1,670 Licence validity period: 6 months or less

Special Effects Assistant (Stream A Short term) Licence –

- (a) The applicant must be in possession of a licence issued by a competent Authority equivalent to:
 - (i) a Special Effects Assistant (Stream A) licence; or
 - (ii) a Special Effects Assistant (Stream A Short-term) licence.
- (b) The applicant may be required to take a written examination (see Annex III), attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts I, II and III of the Special Effects Materials List under the supervision of the operator-in-charge named in a Stream A discharge permit.
- (d) Licence fee: \$665 Assessment fee: \$610 Licence validity period: 6 months or less

Special Effects Assistant (Stream B Short term) Licence –

- (a) The applicant must be in possession of a licence issued by a competent Authority equivalent to:
 - (i) a Special Effects Assistant (Stream B) licence; or
 - (ii) a Special Effects Assistant (Stream B Short-term) licence.
- (b) The applicant may be required to take a written examination (see Annex III), attend an interview and to conduct a demonstration as to the use of special effects materials.
- (c) May use all or some of the special effects materials included in Parts II and III of the Special Effects Materials List under the supervision of the operator-in-charge named in a Stream B discharge permit.
- (d) Licence fee: \$665 Assessment fee: \$610 Licence validity period: 6 months or less

- 11. Applicants for variation of scope of operation will be subject to various qualifications/requirements (see Annex I) and an assessment. The assessment fees for the respective type and class of licence are specified in para.10 above. Successful applicants who pass the assessment will have to pay for the licence alteration fee of \$150.
- 12. To facilitate the processing of a special effects operator licence application, the applicant shall make a payment for the special effects operator licence fee as soon as possible upon receipt of a General Demand Note (GDN) issued by the Special Effects Licensing Section (SELS). The payment methods are shown on the back page of the GDN. If the applicant would like to pay the fee by cash or crossed cheque, he/she should go to a convenience store or post office, where appropriate, to make the payment first and submit a copy of the payment receipt to the SELS staff for verification and filing before collecting the licence. A special effects operator licence may be issued subject to such terms and conditions, and the permitted scope of operation as the Authority thinks fit.
- 13. It is an offence to offer any bribe or inducement to the staff of the Special Effects Licensing Section in return for favouritism in processing an application. Any such offer will result in the application concerned being cancelled and the case reported to the Independent Commission Against Corruption. Any offer by a person to assist in an application in return for an advantage should be reported to this Authority or the Independent Commission Against Corruption.

**Performance Pledge on
Processing of Special Effects Operator Licence Applications**

<u>Type of Service</u>	<u>Processing Time</u>
Notification to applicants on the decision about fit and proper check	around 3 weeks
Issue of licences upon passing the assessment and fit and proper check	3 working days

Statement of Purpose of Providing Personal Data

1. The personal data provided in this application will be used for the purpose of processing your application.
2. The personal data in this application may be disclosed to any relevant government departments and kept by these departments for the purpose of processing this application.
3. According to the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to the personal data provided in this application. Your right of access includes the right to obtain a copy of the personal data provided in this application.

Enquiry

Enquiries regarding this application or the personal data collected on this application including checking and amendment of data may be directed to the Special Effects Licensing Section of the Cultural and Creative Industries Development Agency:

Address: 39/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.

Tel.: 2594 0465 or 2594 0466

Fax: 3101 0929

E-mail: esela@ccidahk.gov.hk

Qualification Requirements

1. Schedules 2 and 3 of the Entertainment Special Effects (General) Regulation provide that applicants for a special effects operator licence shall possess relevant experience, completion of an approved training course, and/or other relevant experience. The following paragraphs serve to elaborate the detailed requirements. It should be noted that the requirements for adequate shows/scenes are not applicable to short-term licence applicants.
2. **Qualification for SEA(A) and SEA(B) licence**
 - (a) Applicant should have successfully completed within the last 10 years from the date of application a training course approved by this Authority (see Annex II); and
 - (b) Work experience is not required.
3. **Qualification for SEO Class II (Stream A) licence**
 - (a) Applicants must be in possession of a SEA(A) licence for 12 months or more –
 - (i) for applicants holding a SEA(A) licence for 12 months or more, he/she must have conducted at least 20 special effects scenes under different Stream A discharge permits involving the applied scope of operation (all takes under a discharge permit are considered as one scene).
 - (ii) for applicants holding a SEA(A) licence for 24 months or more, he/she must have conducted at least 15 special effects scenes under different Stream A discharge permits involving the applied scope of operation (all takes under a discharge permit are considered as one scene).
 - (b) Scenes conducted for more than 6 years from the date of application will not be considered.
 - (c) If an applicant's work experience is not extensive enough to cover various special effects and/or most common type of SEM (such as igniters, bullet hits (including body hits, wall/ground hits), smoke powders, gerbs, binary powders, LPG fire bars), a restricted scope of operation may be considered such that only limited PSEM type and/or under certain settings may be allowed.
4. **Qualification for SEO Class I (Stream A) licence**
 - (a) Applicants must be in possession of a SEO Class II (Stream A) licence for 24 months or more.
 - (b) Applicants must have conducted at least 20 scenes consisting of:
 - (i) at least 6 scenes as the operator-in-charge (not involving fireballs, LPG mortars or Part I PSEM), and
 - (ii) at least 12 scenes as an assistant to the operator-in-charge (SEO Class I (Stream A)) involving the applied scope of operation.
 - (c) Scenes conducted for more than 6 years from the date of application will not be considered.
 - (d) If an applicant's work experience is not extensive enough to cover various special effects (such as fireballs, big fires, body burn, cannon roll, glass breaking, LPG mortars, can poppers) and/or most of SEM relevant to the class of licence applied for (such as designated items

including detonators/detonating cord, lifters), a restricted scope of operation may be considered such that only limited PSEM type and/or under certain settings may be allowed.

5. Qualification for SEO (Stream B) licence

- (a) Applicants must be in possession of a SEA(B) licence for 12 months or more.
 - (i) for applicants holding a SEA(B) licence for 12 months or more, he/she must have conducted at least 20 shows under different settings; or at least 30 shows of which 15 shows are under different settings; or at least 60 shows (only applicable to the applied scope of operation restricted to a particular setting such as for a theme park where the same effects will be repeated).
 - (ii) for applicants holding a SEA(B) licence for 24 months or more, he/she must have conducted at least 15 shows under different settings; or at least 20 shows of which 10 shows are under different settings. Shows conducted more than 6 years from the date of application will not be considered.
- (b) Notwithstanding paragraphs 5(a) above, a limited scope of operation may be imposed-
 - (i) If an applicant's work experience is not extensive enough to cover various settings (indoor and outdoor) and/or most common type of PSEM (such as mines, gerbs, waterfalls, comets, cakes, binary powders), a restricted scope of operation may be considered such that only limited PSEM type and/or under certain settings may be allowed.
 - (ii) Since the use of LPG under a Stream B setting poses a higher risk to the proximate audience than the use of PSEM, only experienced holders of SEO (Stream B) licence with work experience as the operator-in-charge may use LPG. After acquiring relevant work experience, they may apply for varying scope of operation. Qualification for the inclusion of LPG in the permitted scope of operation is provided in paragraph 8(a).

6. Variation of Scope of Operation under SEO Class II (Stream A)

Qualification for additional scope of operation for SEO (Class II Stream A) licence

- (a) To add use of specific PSEM or additional settings (orig. use of PSEM is allowed):
 - (i) Applicants must be in possession of SEO Class II (Stream A) licence for 6 months or more; and
 - (ii) Applicants must have conducted at least 6 scenes as the operator-in-charge, and at least 6 scenes as an assistant involving the applied scope of operation,
- (b) To add use of PSEM (orig. use of PSEM is not allowed):
 - (i) Applicants must be in possession of SEO Class II (Stream A) licence for 6 months or more.
 - (ii) Applicants must have conducted at least 6 scenes as the operator-in-charge, and at least 6 scenes as an assistant involving the applied scope of operation.
- (c) Even though an applicant has acquired the required no. of scenes, if his work experience is limited, a restricted scope of operation may be imposed (see paragraph 3(c)).
- (d) Scenes conducted for more than 6 years from the date of application will not be considered.

7. Variation of Scope of Operation under SEO Class I (Stream A)

Qualification for additional scope of operation for SEO Class I (Stream A) licence

- (a) To add use of specific PSEM/non-PSEM or additional settings (original use of PSEM in Part I is allowed):
 - (i) Applicants must be in possession of a SEO Class I (Stream A) licence for 12 months or more.
 - (ii) Applicants must have conducted at least 6 scenes as the operator-in-charge, and at least 6 scenes as an assistant involving the applied scope of operation in the case of excluding use of designated items; or 3 additional scenes as an assistant on top of the said requirement in the case of involving use of designated items.
- (b) To add use of specific PSEM or additional settings (original use of PSEM is limited to Part II):
 - (i) Applicants must be in possession of a SEO Class I (Stream A) licence for 12 months or more
 - (ii) Applicants must have conducted at least 6 scenes as the operator-in-charge, and at least 6 scenes as an assistant involving the applied scope of operation.
- (c) To add use of PSEM (original use of PSEM is not allowed):
 - (i) Applicants must be in possession of a SEO Class I (Stream A) licence for 12 months or more
 - (ii) Applicants shall apply for the use of Part II PSEM subject to the requirements stipulated in paragraph 6(b)(ii) above.
 - (iii) Upon passing the assessment, a licence with scope of operation similar to paragraph 4(d) above may be specified.
 - (iv) The scope of operation for PSEM may further be restricted if appropriate.
- (d) Even though an applicant has acquired the required no. of scenes, if his work experience is limited, the scope of operation may be reduced (see paragraph 4(d)).
- (e) Scenes conducted for more than 6 years from the date of application will not be considered.

8. **Variation of Scope of Operation under SEO (Stream B)**

Qualification for additional scope of operation for SEO (Stream B) licence

- (a) To add use of LPG:
 - (i) Applicants must be in possession of a SEO (Stream B) licence for 6 months or more (for applicants who may use LPG under SEO Class I/II (Stream A) licence, the qualifying period may be reduced to 3 months).
 - (ii) Applicants must have conducted at least 6 shows as the operator-in-charge, and at least 6 shows as an assistant involving the applied scope of operation
- (b) To add use of specific PSEM or additional settings:
 - (i) Applicants must be in possession of a SEO (Stream B) licence for 6 months or more
 - (ii) Applicants must have conducted at least 6 shows as the operator-in-charge, and at least 6 shows as an assistant involving the applied scope of operation
 - (iii) Even though an applicant has acquired the required no. of scenes, if his work experience is limited, the scope of operation may be reduced (see paragraph 5(b)).
- (c) Shows conducted for more than 6 years from the date of application will not be considered.

Training Courses Approved by ESELA

Under Schedule 2 of Cap. 560A, all applicants for special effects operator licences (other than short term licences) shall have completed a training course approved by this Authority. Applicants (other than those for renewal of licences) must have successfully completed any of the Courses listed below within the past 10 years from the date of application.

For SEA Licence Applicants

- (a) 2-day Basic Fire Fighting Course conducted by the Hong Kong Fire Services Department (held regularly)
- (b) 3-day Motion Picture/Television Fire Safety Officer Training Program by the California State Fire Marshal in USA (held regularly)
- (c) Any Basic Firefighting Course in compliance with the requirements under the US Code of Federal Regulations 46, Part 10.205.
- (d) Approved Special Effects Assistant Training Course conducted by Professional Fireworks for TVB
- (e) General Occupational Safety and Health Courses- Fire Prevention (Entertainment Establishments) by the Occupational Safety & Health Council
- (f) Approved Training Course for SEA(Stream B) organised by the Hong Kong Academy for Performing Arts
- (g) Approved Hong Kong Disneyland Fireworks and Pyrotechnics Training Program conducted by Hong Kong Disneyland.
- (h) 1-Day Fire Safety and Fire Prevention Course conducted by Maritime Services Training Institute
- (i) 1-Day Fire Safety Ambassador Course conducted by Hong Kong Fire Services Department

Notes:

- 1) *Restriction on the scope of operation will be imposed as one of the licence conditions if the applicant for Special Effects Assistant Licence just completed any of the approved training courses from (e) to (i).*
- 2) *The applicant for Special Effect Operator licence is required to complete any of the approved training courses from (a) to (d) if they just completed any of the approved training courses from (e) to (i) before.*

For SEO Licence Applicants

- (a) Training course, which is relevant to the type/operation of the licence being applied for, approved by the Authority.

Syllabus of Written Examination

1. Regulatory System for Special Effects Production (TM1)
 - 1.1 Structure for Regulating Entertainment Special Effects
 - 1.2 Classification of Special Effects Operator Licences
 - 1.3 Qualifications for Special Effects Operator Licences
 - 1.4 Basic Requirements of Various Licences/Permits
 - 1.5 Classification of Special Effects Materials
2. Fire Safety in Special Effects Production (TM2)
 - 2.1 Basic Knowledge of Fire Safety
 - 2.2 Fire Safety on a Film Set
 - 2.3 Fire safety in a Theatrical Setting
3. The Role and Obligations of a Special Effects Assistant (TM3)
 - 3.1 Classification of Special Effects Assistant
 - 3.2 Role of a Special Effects Assistant
 - 3.3 Obligations of a Special Effects Assistant
4. UN Classification of Dangerous Goods and Transport Requirements (TM4)
 - 4.1 Scope of the Model Regulations
 - 4.2 Classification System of Dangerous Goods
 - 4.3 Packing Requirements
 - 4.4 Transport Requirements
 - 4.5 Storage Requirements
5. Entertainment Special Effects Ordinance, Cap. 560 (ESEO) & its Subsidiary Legislation
 - 5.1 Statutory Requirements for the Supply, Use, Conveyance and Storage of Special Effects Materials
 - 5.2 Registration of Pyrotechnic Special Effects Materials
6. Code of Practice and Guidance Notes
 - 6.1 CP1 – Code of Practice on the Use, Storage and Conveyance of Special Effects Materials
 - 6.2 CP2 – Code of Practice on the Use of LPG for the Production of Special Effects
 - 6.3 GN1 – Guidance Notes on Liability for Offences Committed by Employees/ Agents of a Body Corporate under the ESEO
 - 6.4 GN2 – Guidance Notes on Additional Information Required for an Application for a Discharge Permit (Stream A) under the ESEO
 - 6.5 GN3 – Guidance Notes on Requirements for a Movable PSEM Store
 - 6.6 GN4 – Guidance Notes on Conveyance of Special Effects Materials by Vessels
 - 6.7 GN5 – Guidance Notes on Requirements for Import and Use of Pyrotechnic Materials
 - 6.8 GN6 – Guidance Notes on Risk Assessment and Method Statement for Large Scale Special Effects Scenes
 - 6.9 GN7 – Guidance Notes on Requirements for a Non-Movable PSEM Store